

The International Literacy Association (ILA) Board of Directors met virtually via Zoom on August 16, 2023.

1. Quorum met; meeting called to order by Board President Kia Brown-Dudley at 1:21 p.m. ET.

2. Present:

President, Kia Brown-Dudley

Vice President, Helen J. Perkins

Immediate Past President, Kenneth Kunz

Members-at-Large:

Sue Corbin, Carol Jago, Young-Suk Grace Kim, Zoi Traga Philippakos, James Darin Pope, Dana A. Robertson, Rebecca D. Silverman, Jeanette Toomer

Ex-Officio Member:

Executive Director, Nicola Wedderburn

Absent:

Molly Ness

3. Order of Business

- K. Brown-Dudley thanked the Board for work during the preceding work session.
- Board Committee Reports
  - Finance Committee:  
K. Brown-Dudley reported the first committee meeting of fiscal year 2023-24 took place in early August; previous fiscal year financials were discussed. N. Wedderburn added that the annual audit is in progress.
  - Governance Committee:  
J. Helen Perkins reported that the committee will meet as needed. She encouraged Board members to review the handbook as well as associated documents.
  - Nominating Committee:  
K. Kunz reported that nominations will ramp up during the winter. The committee is looking to grow a diverse, global team. Board members are encouraged to recommend individuals for board service.
  - Research Committee:  
D. Robertson reported that committee charges will be reviewed during the first fiscal year committee meeting. Also on the agenda are discussions around cataloging position statements and leadership briefs, identifying gaps, and potential updates.
  - Anti-Racism, Social Justice, and Equity Committee:  
K. Brown-Dudley reported that committee charges and the results of the ILA equity audit will be discussed during the first fiscal year committee meeting. A

report will be shared at the next board meeting.

- Program Committee:  
K. Brown-Dudley reported that the committee met and discussed charges, recent webinar attendance, and plans for upcoming events. The committee welcomes ideas for topics and presenters. N. Wedderburn encouraged Board members to host future online events.
  - Global Committee:  
K. Kunz reported that the committee will meet as needed. Fiscal year global funding projects are currently being reviewed. N. Wedderburn added that communications with global regions have increased resulting in several new ILA global affiliates and another potentially joining soon.
  - Publications Committee:  
No updates.
  - Commission on ILA National Recognition:  
J. Helen Perkins reported that a National Recognition recipient has applied for National Recognition with Distinction. The virtual site visit is planned in the fall. Additional universities are in the process of applying for program review. The National Recognition reviewer pool is strong and uses the *ILA Standards for Preparation of Literacy Professionals* as their benchmark. Board members are encouraged to invite institutions to apply for recognition.
  - Fundraising & Giving Committee:  
K. Brown-Dudley reported that a global fundraising campaign is being planned and will commence on International Literacy Day. The campaign will highlight the work of ILA's global affiliates. Consultants will assist with outreach, grants, and sales.
  - Membership Committee:  
K. Kunz reported that the committee will meet as needed. The committee will focus on member outreach and forming personal connections. Current and historical membership totals were discussed. N. Wedderburn thanked Board members for their support in improving IT infrastructures that resulted in improved member retention.
  - Awards and Grants Committee:  
No updates.
  - ILA Administrator Task Force:  
K. Kunz reported that the committee is currently in the process of inviting new members and that the first committee meeting will take place soon. N. Wedderburn added that invitations are scheduled to go out August 18, the committee consisted of approximately 55 participants last year.
4. Other Business  
Board or committee members who are experiencing difficulties accessing materials in Teams, contact N. Wedderburn for assistance.
5. MOTION TO ADJOURN: Zoi Traga Philippakos; SECONDED: J. Helen Perkins  
MOTION PASSED UNANIMOUSLY

Board meeting adjourned at 2:23 p.m. ET.

6. Next Board meeting:  
Wednesday, September 20, 2023, 1:00 p.m. ET via Zoom