Instructions:
To complete this application, please respond directly and completely to each item. The application form has four parts: personal information, professional background, editorial vision, and an attestation concerning the good will of the International Literacy Association (ILA).

In addition to the completed application document, applicant teams of two to five people must submit the following:

- A cover letter from the applicant team
- A full curriculum vitae for each member of the applicant team
- A letter from each applicant team member’s institution indicating the level of institutional support offered should the team be selected (If all members are from the same institution, a single letter covering all applicants is sufficient.)

A complete application packet must be emailed to publications@reading.org with the subject line “JAAL Editorship Application” no later than 11:59 p.m. ET on March 1, 2020.

Receipt of applications will be acknowledged by return email within 48 hours.

Part 1: Personal Information

*For each member of the applicant team:*

A. List the full name, professional title, academic affiliation, and complete contact information, including telephone numbers and email addresses.

B. Provide the names, telephone numbers, and email addresses of three people who can serve as professional references for your application. Following ILA’s guidelines for journal editor searches, references should not include current members of the ILA Board of Directors or current editors of an ILA journal. Note also that references will be contacted only for teams advanced to the interview phase.

Part 2: Professional Background

*For each member of the applicant team:*

A. Describe any past experience in editing professional or scholarly publications. List the titles of the publications, their publication schedules, whether they were peer reviewed, their intended audience(s) (e.g., researchers, teacher educators, school-based professionals), the nature of the workload, and the tasks that you performed.

B. List all publications for which you have served as a guest editor or peer reviewer, noting dates of service in each case. With respect to service as a reviewer, indicate whether you served as a standing member of an editorial review board or on an occasional or ad hoc basis.
C. List in reverse chronological order all prior service to ILA (publications, conference presentations, committee memberships, etc.).

D. Identify whether you are currently editing a publication of any kind. If so, explain why this commitment does not present a conflict of interest and will not affect your ability to manage the workload associated with editing the *Journal of Adolescent & Adult Literacy*.

E. Identify whether you are currently a principal investigator (PI) or co-PI on a research grant. If so, summarize the nature and extent of that commitment and explain why the workload involved will not interfere with the responsibilities of editing the *Journal of Adolescent & Adult Literacy*.

F. Instructional support, if available, is considered a plus. Note specifically whether your institution will support your editorship, and indicate the nature of such support (e.g., course release, graduate assistant, office space, computer, phone, fax).

G. Indicate how long the members of the applicant team have known each other and list any prior professional collaborations.

H. For applicant teams consisting of three or more individuals, one person must be identified as the senior editor with final decisional authority. With that in mind, describe how you envision your collaboration and the ways in which you will share the editorial workload and responsibilities.

**Part 3: Editorial Vision**

A. Why would your team be the ideal choice to edit one of the leading journals in the field of literacy education?

B. What is your perception of the *Journal of Adolescent & Adult Literacy*’s current position among competing journals and other professional and scholarly resources?

C. What is your assessment of the journal’s current strengths and untapped potential?

D. The *Journal of Adolescent & Adult Literacy* publishes well-written, high-quality content that provides an appropriate blend of practical applications and solid theory, draws on diverse theoretical frames and methodologies, and aims to improve literacy learning for learners from age 12 through adulthood. How will you ensure that the journal maintains its high degree of scholarship and relevance to the needs of today’s practitioners?

E. What are the most critical issues that need to be brought before the journal’s readership in the next two to four years, and why? Who would be the ideal authors to write on these issues, and why?

F. Would you recommend any significant changes in the publication? If so, identify these specific changes in detail and explain your reasons for proposing them.

G. What are your strategies for increasing the *Journal of Adolescent & Adult Literacy*’s readership?
H. What are your plans to use/extend social networking contexts to engage and connect audiences of the *Journal of Adolescent & Adult Literacy*?

**Part 4: Attestation Concerning the Good Will of ILA**

By submitting this application, I (we) attest that at no time have I (we) ever participated in, or been associated with, illegal or unethical conduct of such a nature as would bring the good name of ILA into disrepute or low esteem should I (we) be awarded the editorship. I (we) understand that a failure of truthful compliance with the terms of this attestation is grounds for immediate dismissal from the editorship upon discovery of such a breach.

Signed:

______________________________  ______________________________
Applicant      Coapplicant

______________________________  ______________________________
Coapplicant      Coapplicant

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Coapplicant